Change Request Form

|  |  |  |  |
| --- | --- | --- | --- |
| Project Name | Dr. Java/MOCD | Date | **03/15/19** |
| Project Number | 3 | Requestor | Tina Pazaj |
| Project Manager | Jensen Hung | Project Owner | Dave Bockus |

| Describe the Requested Change |
| --- |
| Add file support to Latex formats as well as other popular content types | |
|  | |
|  | |

| Describe the Reason for the Request | |
| --- | --- |
| In many coding assignments, latex is the supported file format for documentation and support | |
| should be implemented for popular content types in the initial phase. Less popular content types | |
| can be supported in later versions. | |
| Describe Alternative Options | |
| Risk Identification/Analysis | |
| Resource processing issues can occur due to unsupported content types. These can be avoided | |
| with minor updates to the code and added exceptions. An increase in support file types also | |
| requires workarounds in regards format detection. | |
|  | |
| Impact Analysis | |
| Work Products to be Modified | Version Number |
| 1. Detection results | 1.2 |
| 2. |  |
| 3. |  |
| *Describe the impact of the suggested change to work that is already complete.* | |

| Quality Impact | | | |
| --- | --- | --- | --- |
| Additional Quality Assurance or Quality Control Activities | | | |
| 1. Increase in resource testing | | | |
| 2. | | | |
| 3. | | | |
| *Describe the impact of the change to quality assurance activities and quality control activities.* | | | |
| Schedule Impact | | | |
| New Deliverables Description | Effort Hours | Date Required | Impact to Other Delivery Dates |
| 1. Find possible workarounds to error codes | 10 | 27/03/19 |  |
| 2. |  |  |  |
| 3. |  |  |  |
| *Based on the impact, state the estimated date for implementing the requested change. State the new estimated project completion date.* | | | |

| Budget Impact | | | |
| --- | --- | --- | --- |
| New Deliverables Description | Lessen or Eliminate Other Expenses? Please describe. | Cost of New Deliverable | Total |
| 1. Code review |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| *Describe the overall impact to budget/cost.* | | | |

| Decision | | | | |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
|  |  | Approved |  | Rejected |
|  |  |  |  |  |
|  | X | Approved with modifications |  | Deferred |
|  |  |  |  |  |
| Justifications | | | | |
|  | | | | |
| *Additional Comments* | | | | |
|  | | | | |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approver’s Printed Name Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature

For additional project management templates visit [www.mypmllc.com/project-management-resources/free-project-management-templates](http://www.mypmllc.com/project-management-resources/free-project-management-templates).